

## **TÜPRAŞ ENERJİ GİRİŞİMLERİ ANONİM ŞİRKETİ INFORMATION NOTE ON PROCESSING OF PERSONAL DATA OF WEB SITE USERS**

Your personal data can be processed by Tüpraş Enerji Girişimleri Anonim Şirketi (“**Company**”), acting as the Data Controller, under the Law No. 6698 on Protection of Personal Data (“**Law No. 6698**”) for the purposes described below.

### **a) Purposes of Processing of Personal Data**

Your collected personal data can be processed by our Company in accordance with the conditions for processing the personal data, stated in Articles 5 and 6 of the Law for the purposes listed below (“**Purposes**”) in order processes, performance of necessary works by our relevant business units in order to perform commercial operations, execution of relevant business processes and ensuring the legal, technical and commercial business security of the Company and persons, who are in a business relationship with the Company:

- Planning and execution of investment, entrepreneurship and other commercial activities; monitoring finance and accounting affairs, contract management, establishment of legal transactions and follow-up of legal processes, conducting audit activities, planning and execution of corporate communication activities as well as event organization and management.

### **b) To Whom the Processed Data can be Transferred and for which Purpose**

Your collected personal data can be transferred to our business/solution partners, suppliers, legally authorized public entities and legally authorized private persons and limited to the said purposes with other Koç Group Companies (You can find the list of Koç Group Companies at [www.koc.com.tr/en](http://www.koc.com.tr/en)) in accordance with the personal data processing conditions and purposes stated in Articles 8 and 9 of the Law in order for fulfillment of Purposes by the Company.

### **c) Method and Legal Reason of Collection of Personal Data**

Your personal data are collected physically and electronically through e-mail, phone, web service in accordance with personal data processing conditions specified in Articles 5 and 6 of the Law as a part of maintenance of business relationship between you and the Company. Your personal data are processed for purposes provided in this Information Note, based on the legal reasons of required for the Company to fulfill its legal obligations, directly related with execution and performance of an agreement and required for legitimate interests of the Company and under the Law.

### **d) Rights of the Personal Data Owner, Listed in Article 11 of the Law**

We would like to inform you that you, as the owner of personal data, have the following rights as per Article 11 of the Law:

- To inquire whether their personal data have been processed or not;
- If their personal data have been processed, to request information about such processing;
- To inquire the purpose of processing of personal data and whether such data have been used in accordance with the said purpose or not;
- To know the third parties in or abroad, to whom the personal data have been transferred;
- If personal data have been processed incompletely or inaccurately, to request rectification of such data and notification of third parties, to whom the personal data were transferred, about such rectifications;
- If, despite of processing in compliance with the provisions of the Law No. 6698 and other applicable laws, the reasons that require processing of personal data are no longer available, to request deletion or destruction of their personal data and to request the third parties, to whom the personal data were transferred, to be notified about the actions performed under this sub-paragraph;
- To object to occurrence of any result that is to her/his detriment by means of analysis of personal data exclusively through automated systems;
- To request compensation for the damages in case they suffer damages due to unlawful processing of personal data.

You can submit your applications for your rights listed above to our Company by completing “Data Owner Application Form”, which you can find at [https://www.tuprasventures.com/documents/data\\_owner\\_application\\_form.pdf](https://www.tuprasventures.com/documents/data_owner_application_form.pdf). Your applications will be concluded free of charge as soon as possible, which shall never exceed thirty days, depending on the nature of your request; however if your application requires any additional cost, you might be charged, based on the tariff to be determined by the Personal Data Protection Board.